

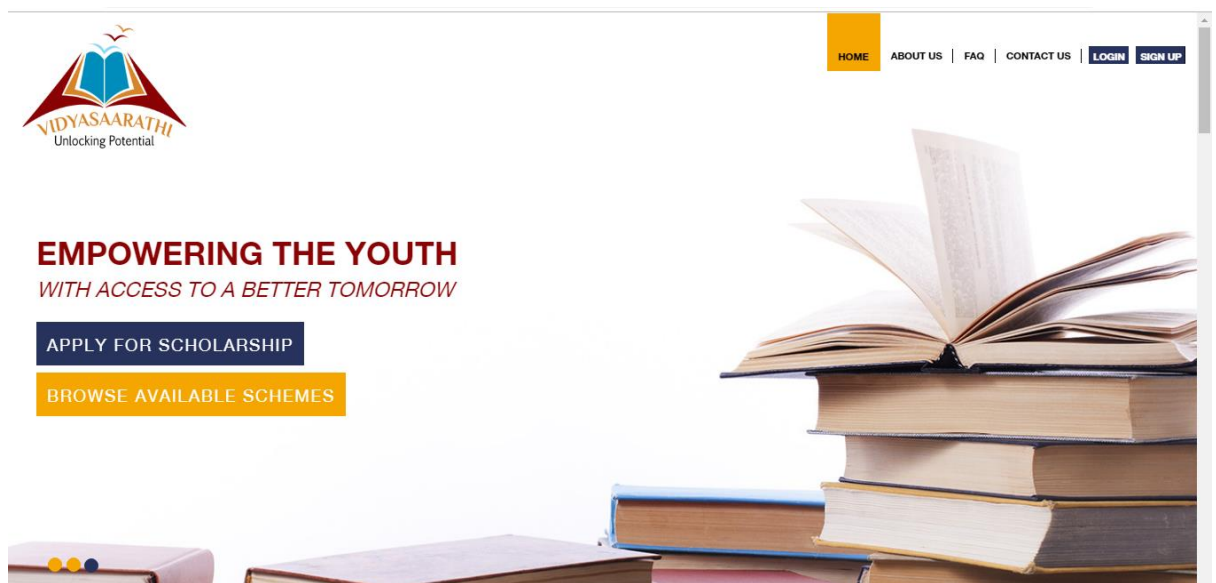
Student Manual

Instructions for Signup / Login at Vidyasaarathi Portal:

Students are required to complete sign up process to register on Vidyasaarathi portal. Students who have completed "Sign up / Registration" can apply for scheme / scholarship through Vidyasaarathi portal.

How to sign-up at Vidyasaarathi?

1. Click on **Sign Up** button for sign in Vidyasaarathi portal (www.vidyasaarathi.co.in).



2. Once student click on Sign Up, system will redirect to the sign in page. User has to fill Title, Full Name, Mobile Number, Email ID. Set Password and confirm the same. Enter Captcha. After that, click on Submit Button.

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Login Sign Up

CREATE YOUR ACCOUNT

Already a registered user? [Click here to Login](#)

Ms.

Refresh Captcha

I agree to the website (click wrap) agreement terms & conditions.

Student Information

Welcome to Vidyasaarathi Portal!

Vidyasaarathi Portal provides single window for Students to access information about various Scholarship schemes provided by Fund Provider and make applications for Educational Scholarship.

If you want to apply for education Scholarship on Vidyasaarathi portal, you must register on portal. Please provide essential details as mentioned in registration form.

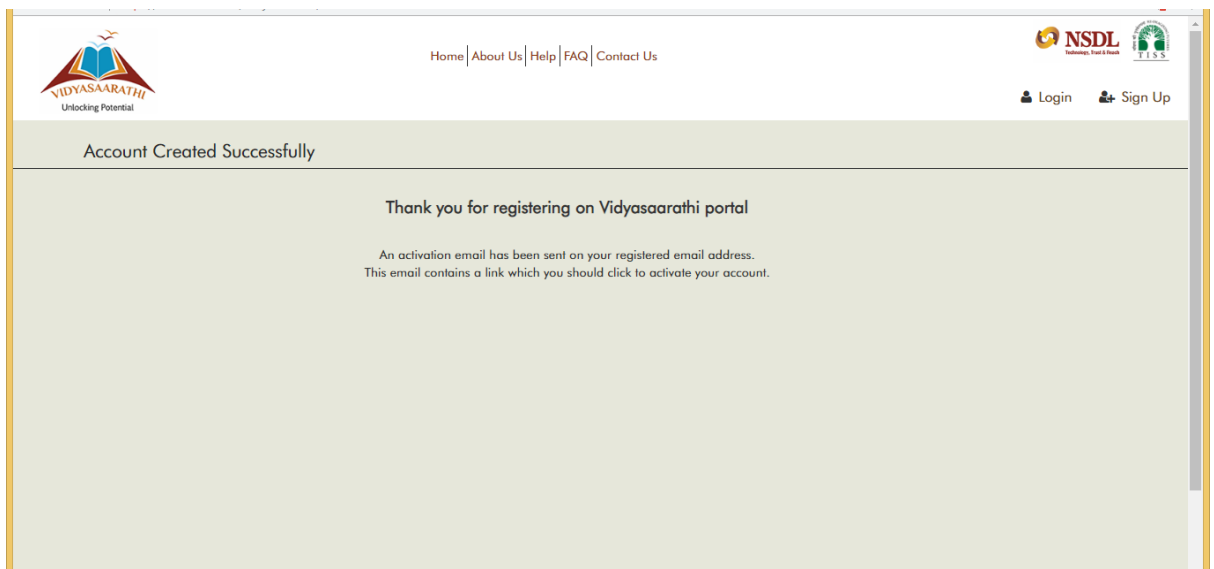
Important Instructions

- Please ensure that the registration details filled in are correct
- Please enter password in required format

Guidelines for Registering on Vidyasaarathi Portal

- Name- Please enter student name same at all places in your Scholarship application
- Mobile Number- Enter a valid mobile number. Student can provide mobile number of parent/guardian

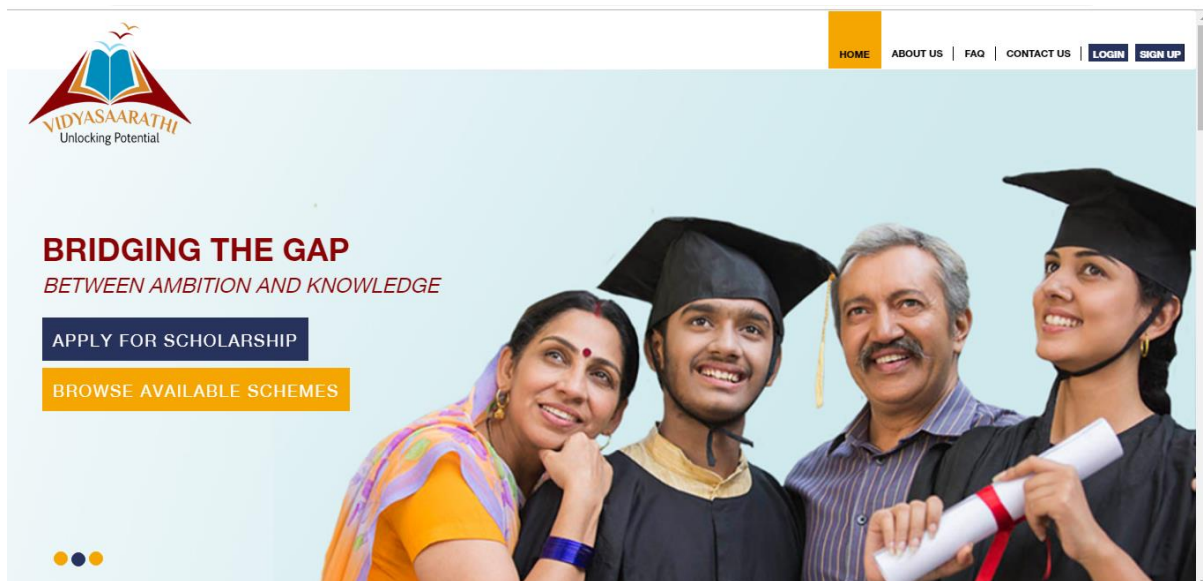
- An OTP will be sent to your registered mobile number. Enter valid OTP and verify your mobile number. On successful mobile number verification your Vidyasaarathi account will get created successfully and system will send one link to your registered email id. Login to your registered Email Id and click on the link in mail to activate your account.



- Once you click on the link given in mail, your Vidyasaarathi account will get activated.

How to fill the profile?

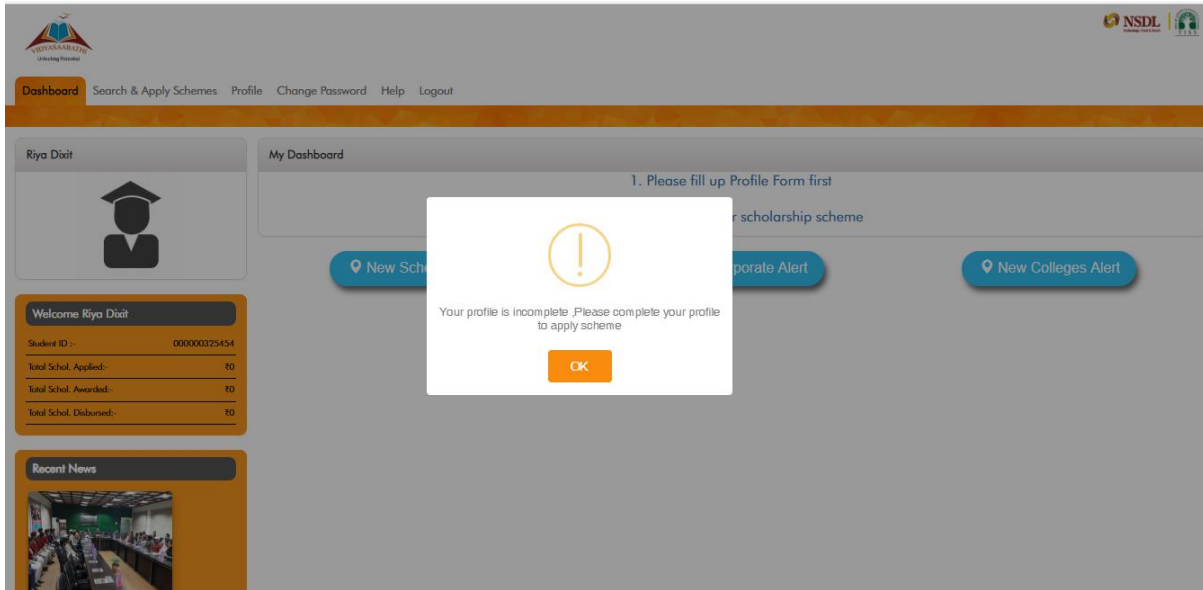
1. Click on Login button to log in Vidyasaarathi portal (www.vidyasaarathi.co.in).



2. Once student click on login, system will redirect to the login page. Student has to fill the registered Email id, Password and Captcha. After that, click on Login Button.

The image shows the login page of the Vidyasaarathi portal. The page has a header with the logo and navigation links. The main heading is 'LOGIN TO YOUR ACCOUNT'. There is a 'New User? Register Now' link. The login form includes an email input field with 'riyadixit@test.com', a password input field with masked characters, a captcha input field with 'K5Fz9zL', and a 'Refresh Captcha' button. There are 'Login' and 'Clear' buttons. Below the form are links for 'Resend Activation Link' and 'Forgot Password?'. A 'Disclaimer' box is on the right, containing text about the awarding of scholarships. Three red arrows point to the email, password, and captcha fields with the labels 'Enter Email ID', 'Enter Password', and 'Enter Captcha' respectively.

3. After login, Student Dashboard displays on the screen and system notifies to update profile. Click on OK button.



4. Student has to enter correct / accurate information in profile form. Asterisk (*) sign show the mandatory fields. If any field contains dropdown list then student has to select values from dropdown list. Student has to upload all the documents which are required in the profile form.

The screenshot displays the 'Personal Details' form. At the top, a red instruction reads: 'Please enter Name and Date of Birth as per AADHAAR as the same will be verified before disbursement of fund'. The form fields are: 'Applicant Photo*' with a placeholder icon and a file upload area showing 'No file selected' and a red error message 'Photo is required'; 'Full Name*' with the value 'Riya Dixit' and a red instruction '(Please enter Full Name as per AADHAAR)'; 'Date of Birth*' with the value '13/06/2019' and a red instruction '(Please enter Date of Birth as per AADHAAR)'; 'Gender*' with radio buttons for 'MALE', 'FEMALE', and 'TRANSGENDER'; and 'Category*' at the bottom. A blue 'SAVE' button is located on the right side of the form.

5. Student has to fill the personal details under Student Details tab. Also student has to upload the profile photo, proof of identity, and proof of income certificate.

Upload Proof Of Identity* No file selected
✖Identity Proof is required

Annual Family Income From All Sources (₹)*
✖Family income is required
(Only numbers are allowed , not more than 12 Numbers)

Upload Proof of Income Certificate* No file selected
✖Income proof is required

Communication Address

Address*

SAVE

6. Update the Address details under Communication Address fields. For PIN, type in at least 5 letters and wait. System will generate list of pin codes with area. Select your pin from the list.

Communication Address

Address*

✖Address is required
(Not more than 200 characters)

PIN*

- 400022 - CHUNABHATTI S.O
- 400027 - V J B UDYAN S.O
- 400028 - SHIVAJI PARK S.O (MUMBAI)
- 400022 - TRANSIT CAMP S.O
- 400024 - NEHRU NAGAR S.O (MUMBAI)
- 400022 - RAOLI CAMP S.O
- 400028 - GOKHALE ROAD S.O (MUMBAI)
- 400022 - SION S.O

State*

SAVE

7. The student should mention the details under Bank Detail section as per his/her Bank Passbook. Please ensure the correctness of the data entered as the same will be used for disbursement of funds.

Type first 5 letters of you bank IFSC number, system will generate list of IFSC code with bank branch. Select your IFSC number from list.

Bank Details

Savings Bank Account Number*

✖Bank account number is required
(Only numbers are allowed , not more than 18 digits or less than 3 digits)

Re-enter Account Number*

✖Re-enter bank account number
(Only numbers are allowed , not more than 18 digits or less than 3 digits)

IFSC Code*

- UTIB0003923 - REDDIYARPALAYAM
- UTIB0003924 - KHANPUR
- UTIB0003929 - KALSIAN
- UTIB0003926 - PAKHINAR BRANCH
- UTIB0003921 - ANPARA
- UTIB0003928 - SHADIPUR

SAVE

8. Update Current Education details under Current Academic Details tab

Current Academic Details

Have you already secured admission in Institute?* No Yes

Course Level*

---Select---

✖Course level is required

Course Name*

✖Course name is required

Autocomplete field, Type letters and wait...

Name of Institute*

✖Institute name is required
Autocomplete field, Type atleast 5 letters and wait...
(Please select 'Other' if your institute name is not available in Institute Master)

SAVE

If student has already secured admission in Institute, then select YES. Filling of the below details on this is mandatory:

- Current Course Level and Course Name (Select values from dropdown)
- Institute and State
- Month and Year of Passing
- For entering the percentage based on the type i.e CGPA or Marks, Student should enter Total Marks Obtained and Out of Marks on which percentage will be auto calculated. Also student has to Upload Mark sheet/s of the previous year. It has to be scanned and uploaded as a single file.
- Under Current Year Course Fees update Tuition Fees and Non-Tuitions Fees. Uploading of receipts Tuition, Non Tuition, Admission letter is mandatory.
- If you have received any other scholarship then one needs to provide the name of the scholarship and amount received.
- All the mandatory fields under this tab should be entered.

✖Tuition fee is required
(Please note that the amount entered must match with the receipts/Fee structure uploaded.)

Upload Tuition Fee Receipt/Fee Structure* No file selected
✖Tuition fee receipt is required

Non-Tuitions Fees (₹)

Upload Non-Tuition Fee Receipt No file selected
(If you have any Bills/Receipts/ Invoices then please upload)

Total Current Fees(₹)*
✖Total current fees is required
(Total amount can not be zero or negative.)

Admission Letter* No file selected
✖Admission letter is required

SAVE

9. On 'Education Details' tab student has to enter his/her qualification details (**all completed qualifications only**). Student can fill the details till Post Graduation. Other course details to be entered under 'Others'.

Education Details

Class 10

Name of Institute*

State*

--Select--

Month and Year of Passing*

Percentage* CGPA Marks

Total Marks Obtained* Out of Total Marks* Percentage

Upload Marksheet*

No file selected

SAVE

10. Click on 'Save' button to save the profile form.

Welcome Riya Dixit
Student ID : 325758

✔ Profile is updated successfully!

Applicant details

100% Profile completed
4.96 MB File storage left

Student Details

Please enter Name and Date of Birth as per AADHAAR as the same will be verified before disbursement of fund.

Personal Details

Applicant Photo*

Full Name*

Riya Dixit

SAVE